




Appendix 1 - SBC Corporate Risk Register

Report Date	28 Nov 2019
Risk Status	Open
Comparison Date	In the past 3 Month(s)
Risk Level	
Control Status	Existing
Action Status	Outstanding




SBC Corporate Risk Register

All 5 year plan outcomes									
Risk Ref	Risk Title	Risk Owner	Description & Consequence	Inherent Risk Priority	Risk Control	Residual Risk Priority	Action Required	Target Risk Priority	Last Review Comments
CR 8	Ensuring the effectiveness of resilience plans/continuity plans for key locations and services.	Dean Trussler	<p>Description The Council's business continuity plan was last reviewed in 2013. The internal audit report in 2016 would provide no assurance that adequate controls are in place. The BCP has not been tested through desk top or simulation exercises.</p> <p>Consequence Failure to have an up to date BCP places the Council at risk of being unable to continue its business should a serious event cause</p>	I = 4 L = 6 24 	Dedicated Business Continuity Officer External assistance to help develop the plan There is a documented process for undertaking business impact analysis and risk assessments at Service, Directorate and Council-wide level	I = 4 L = 3 12 	To conclude the delivery programme for implementing Business Continuity Management throughout the authority Person Responsible: Dean Trussler To be implemented by: 31 Jul 2019 Training for mangers is booked for Dec, Jan, Feb. Awaiting to get e learning package online. Person Responsible: Dean Trussler To be implemented by: 31 Jul 2019	I = 2 L = 3 6 	Reviewed at CMT 27/11/2019




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C&C 10	Termination of arvato contract	Neil Wilcox	<p>Description The Council leadership have decided to terminate the contract with arvato w.e.f. 1st Nov 2019. and bring the services back in house.</p> <p>The original termination date of the contract was 2022.</p> <p>The Council now has to TUPE staff back into the council and set up appropriate management structures.</p> <p>Consequence Reduction in income collection arvato indifference to fulfilling the terms of the existing contract. Late payment to creditors Halting of various ICT projects with impacts on other major projects Opportunity to reshape the delivery of key inward and outward facing services Damage to reputation</p>	<p>I = 4 L = 5 20</p> <p>==</p> <p>==</p>	Council-wide arvato group set up	<p>I = 3 L = 3 9</p> <p>==</p> <p>==</p>	<p>Conclude Commercial discussions with arvato. This will then remove this risk</p> <p>Person Responsible: Neil Wilcox</p> <p>To be implemented by: 01 Apr 2020</p>	<p>I = 3 L = 3 9</p> <p>==</p> <p>==</p>	Reviewed at CMT 27/11/2019
					Internal Governance set up				
					Project group set up				
					RAID log jointly managed				
					Strategic Meetings every month to ensure business as usual				




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F&A 27	Failure to ensure financial sustainability.	Neil Wilcox	<p>Description The revenue support grant is declining whilst the population in the Borough is growing. In addition there is an increasing demand for the Council's Services. Efficiency savings still need to be made to reduce expenditure, whilst the financial sustainability of the Council in the longer term is reliant on increased levels of income being generated by attracting new businesses to the area. There is limited ability to increase income due to uncertainties over BREXIT and the impact this may have on the Council's ability to raise income.</p> <p>Slough Childrens Services Trust is reporting a..</p> <p>Consequence Failures or delays in the Slough Urban Regeneration programme is likely to produce an extended period of lower than expected income which will in turn impact the quality of services that can be delivered and result in a failure to meet the corporate objectives. Failures or delays in the Slough Urban Regeneration programme is likely to produce an extended period of lower than expected income which will in turn impact the quality of services that can be delivered and result in a failure to meet the corporate objectives. Reputational Damage</p>	I = 4 L = 5 20 	<p>Assessment of the impact of Brexit on Council finances</p> <p>Budget Monitoring Reports to Members, Corporate Management Team, Departmental Management Teams</p> <p>Discussions with DfE/Ministry for H,C&LG</p> <p>External experts used to carry out financial analysis. 5 Year Plan in place</p> <p>Medium term financial strategy</p> <p>Monthly reporting to of SCST position to CMT</p>	I = 4 L = 3 12 	<p>On-going system of budget monitoring by accountants with DMT's</p> <p>Person Responsible: Barry Stratfull</p> <p>To be implemented by: 31 Mar 2020</p> <p>Medium Term Financial Strategy is produced each year</p> <p>Person Responsible: Barry Stratfull</p> <p>To be implemented by: 31 Mar 2020</p>	I = 4 L = 2 8 	Reviewed at CMT 27/11/2019

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Gov 2	Ensuring the Council's internal control environment is fit for future.	Neil Wilcox	<p>Description Continued changes in personnel / vacancy / service change have resulted in loss of corporate memory and deterioration in the control framework including adherence with policy, systems, process and procedures. This can result in decisions being made without a firm policy footing or decisions being made often late or without sufficient due process etc. This is applicable to both officers and members.</p> <p>The Council is therefore at greater risk of being challenged or making a poor decision with sub optimal outcomes.</p>	<p>I = 3 L = 5 15</p> 	Policy review mapped	<p>I = 3 L = 3 9</p> 	LGA Governance Review Person Responsible: Sushil Thobhani To be implemented by: 31 Mar 2020	<p>I = 2 L = 2 4</p> 	Reviewed at CMT 27/11/2019
					Reviewed Code of Conduct for 2018		on-going review of HR policies Person Responsible: Surjit Nagra To be implemented by: 31 Mar 2020		
					Reviewed Constitution		There is an on-going action of annual reviewing the Constitution Person Responsible: Sushil Thobhani To be implemented by: 31 May 2020		
					RSM Internal Audit provides assurance Implementation of Agresso has increased controls				
					Updated financial procedure rules				

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Our residents will have access to good quality homes									
Risk Ref	Risk Title	Risk Owner	Description & Consequence	Inherent Risk Priority	Risk Control	Residual Risk Priority	Action Required	Target Risk Priority	Last Review Comments
78	Health & Safety in Properties	Richard West	<p>Description if Properties are not being checked e.g. Gas Certs etc., then there could be a detrimental effect to the department as well as the organisation.</p> <p>Currently in the process of checking/inspecting safety risks of buildings. May be a high risk of fires as we SBC are still investigating.</p> <p>Consequence Reputational damage Injury to clients/users</p>	I = 4 L = 2 8 	<p>Ensure that regular safety risks are being conducted and that we are liaising with the correct departments. Also monitoring this regularly and putting the customers first if there are any safety issues. Making sure that we understand the procedure and that it is consistent when dealing with Emergency Planning.</p> <p>Having a dedicated Supply Manager/Property Acquisitions who will be responsible to these checks. They will conduct checks on a regular basis.</p>	I = 2 L = 2 4 	<p>Coordinate whose responsibility it is to conduct these checks - and follow up</p> <p>Person Responsible: Colin Moone</p> <p>To be implemented by: 31 Jul 2019</p>	I = 2 L = 1 2 	Reviewed at CMT 27/11/2019 Risk description needs to be expanded

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Slough will attract, retain and grow businesses and investment to provide jobs and opportunities for our residents									
Risk Ref	Risk Title	Risk Owner	Description & Consequence	Inherent Risk Priority	Risk Control	Residual Risk Priority	Action Required	Target Risk Priority	Last Review Comments
D&SIT 1	information Governance and GDPR	Simon Pallett	<p>Description GDPR came in May 2018. .</p> <p>There needs to be a corporate and local response to the implementation of GDPR</p> <p>The section that deal with Information Governance lacks resource</p> <p>As the "go-live" date for GDPR approaches this has meant that workers who understand GDPR and how to mitigate the effects are becoming more valuable to all sectors, making it harder to fill posts with responsibility for GDPR</p> <p>Consequence If there is not an adequate response to GDPR there is a chance that there may fines, criticism from the information Commissioner</p> <p>Damage to reputations</p> <p>Civil Claims for damages</p>	I = 3 L = 4 12 = =	Initial data mapping completed by RSM The Corporate Addendum has been accepted. Vacant post being temporarily ocovered	I = 3 L = 3 9 = =	advertise Data Protection officer post Person Responsible: Simon Pallett To be implemented by: 31 Oct 2019	I = 3 L = 2 6 = =	Reviewed at CMT 27/11/2019